Annex to the Resolution of the Senate No. 15/2024 of the Krzysztof Penderecki Academy of Music in Krakow

of 25 June 2024

**Conditions, procedure, commencement and completion dates and method of recruitment for the first year of full-time first-cycle and second-cycle studies**

**at the Krzysztof Penderecki Academy of Music in Krakow in the academic year 2025/2026**

**Chapter I**

# GENERAL CONDITIONS AND TIME LIMIT FOR RECRUITMENT

§ 1

1. The Krzysztof Penderecki Academy of Music in Krakow admits students for the first year of first- and second-cycle studies in the faculties available at the Academy within the established limits.
2. A person may be admitted to first-cycle studies, if he or she holds a secondary school certificate or another equivalent document referred to in Article 69(2) of the Act of 20 July 2018 - Law on Higher Education and Science and the number of points obtained in the entrance examinations as required by the University.
3. A person may be admitted to a second-cycle programme, if he or she has a degree and the number of points obtained in the entrance examinations required by the University.
4. Recruitment for first- and second-cycle degree programmes in the fields of composition and music theory, conducting, artistic education in music art, church music, instrumentalism, jazz and improvised music, and vocalism begins **on 20 June 2025 and ends on 30 September 2025**, with the proviso that the appeal procedure will be carried out within the time limits resulting from the provisions of the Code of Administrative Procedure.
5. Detailed dates for the entrance examinations will be set by the relevant faculty admission committees after the electronic registration of candidates has been completed and will be announced on the Academy's website, under the tab - Candidates.
6. Entrance examinations take place on the campus. The University reserves the option to conduct the examinations remotely and, for some courses/specialties, also via online video conferencing. Candidates will be informed of the need to take the entrance examinations remotely in sufficient time to prepare for this form of examination.
7. Prior to taking the examination, candidates pay an enrolment fee in the amount determined by a separate ordinance of the Rector to the University's account number provided in the enrolment system. The fee is not refundable once the electronic registration of candidates in the MERK system has been completed.
8. The University, using an electronic system, registers candidates for first- and second-degree programmes:
   1. the electronic registration of candidates begins **on 20 May 2025 and ends on 17 June 2025**,
   2. a link to the online applicant registration system can be found on the University's website,
   3. candidates use their own internet access;
   4. in order to register, you fill in and validate the application form and give your consent to the processing of your personal data,
   5. along with the recruitment form, the candidate shall submit declarations:
      1. confirming the accuracy of the data contained therein,
      2. on their own unassisted performance of the required programme presented in the attached recording (in the case of the remote form of the examination), own unassisted authorship of compositional or theoretical-musical works or presentations which form the basis for the examination (depending on the course/specialisation of study),
      3. agreeing to take the examination by means of a videoconference, if the examination provides for this form of examination,
   6. online registration is considered binding once the candidate has entered all the necessary data and the form has been validated, generated and submitted,
   7. the candidate’s personal account is used to make and confirm the registration and to provide the candidate with information about the admission examinations,
   8. the University is not responsible for one’s inability to register due to internet network failures or periodic server overload. In such cases, the candidate shall immediately inform the Secretary of the University Admission Committee of the problem.
9. The University uses the data contained in the Educational Information System - National Baccalaureate (pl. Matura) Register (SIO-KReM), in accordance with Article 62, points 1 and 3 and Article 127, point 1 of the Act of 15 April 2011 of the system of educational information (Journal of Laws of 2022, item 868, as amended), in order to read the baccalaureate results. Failure to consent to the processing of data when completing the baccalaureate declaration in 2024 at the secondary school, may result in the applicant not being able to be placed on the list of those accepted for studies.

§ 2

1. Candidates are admitted to the entrance examination, if they meet the relevant requirements specified in § 1 and:
   1. complete the electronic enrolment form by the deadline announced by the University,
   2. submit the required documents referred to in § 9 and 10 by the deadlines announced by the University.
2. Candidates applying for admission to a second-cycle programme who have completed a first-cycle programme or a single master's programme in a related field of study may be admitted to the programme after the Faculty Admission Committee (pl. Wydziałowa Komisja Rekrutacyjna – WKR) has verified that the curricular compatibility of the two fields of study is sufficient for the second-cycle programme to be realised and after the candidate has passed the examination.
3. Candidates for first degree programmes do not need to have a certificate of completion of a second-cycle music school. During the entrance examination, they must demonstrate skills and knowledge at a level corresponding to one achieved at graduation from such a school.
4. Students of the Krzysztof Penderecki Academy of Music in Krakow who apply for studies in another field of study are required to pass all examinations obligatory for candidates for the first year of studies in a given field of study.
5. Winners and finalists of subject Olympiads do not benefit from any special entitlements when applying for university admission.
6. Candidates with a disability or chronic illness are subject to the same admission procedure. Candidates may apply for the adaptation of the form of the examinations to their needs due to their disability, however this form does not imply exemption from the examination - it is only intended to level the playing field. The form of the examination is decided upon on an individual basis, with the Chair of the relevant Faculty Admission Committee, by means of a detailed interview with the candidate and verification of the documents confirming the disability, provided by the candidate at least 3 days before the start of recruitment.

§ 3

1. The Rector may announce additional recruitment for specific fields of study/specialisations, at the request of the relevant dean - in the event that the target number of places on first- or second-cycle programmes is not filled.
2. Examination dates for additional recruitment are announced by the relevant WKR on the university's website.
3. Matters not covered by this paragraph are decided by the relevant faculty admission committees.

**Chapter II**

# RECRUITMENT BODIES

§ 4

1. The recruitment procedure is conducted by faculty admission committees (hereafter referred to as WKRs) appointed by the Chair of the University Admission Committee (pl. Uniwersytecka Komisja Rekrutacyjna -UKR), in agreement with the relevant dean.
2. The chair of the WKR may be the dean or a person designated by the dean.
3. The WKR consists of a chairperson, a secretary and 1-3 members.
4. The chairperson of the WKR appoints examination boards and their chairpersons for the individual examinations. Examination boards may collaborate within examination teams.
5. For individual specialisations, the chairperson of the WKR may appoint secretaries to the examination boards. The secretary of the WKR supervises and coordinates their work.
6. The committee or team must consist of at least three persons.
7. In particular, the WKR's tasks include:
   1. receiving applications via the electronic registration system and their verification,
   2. receiving documents from candidates for studies and checking their completeness,
   3. verification of the consistency of the data entered by the candidates during electronic registration with the data contained in the documents submitted,
   4. in the case of candidates applying for admission to a second-cycle programme, in a field of study other than that completed in the first-cycle programme or master's degree programme, verification of the curricular compliance referred to in § 2, para. 2,
   5. establishment of the list of candidates admitted to the entrance examination,
   6. providing candidates with information on the technical details of the examinations and their dates,
   7. organisation and conduct of the recruitment procedure and the announcement of the results (staged and final),
   8. determination, in agreement with the dean of the faculty, the pool of places in individual study specialisations within the limit of places for a given course of study,
   9. making decisions about a candidate’s admission or non-admission to studies, within the allocated limit of places,
   10. preparation and announcement of lists of candidates admitted to the first year of studies, those not admitted due to insufficient number of points within the limits of the available places and the list of those who did not pass the entrance exam,
   11. notification to candidates of the results of the enrolment procedure by e-mail (the university is not responsible for effective delivery), with the stipulation, that administrative decisions (issued only in the case of non-admission) will be delivered by post,
   12. issuing, at the end of the recruitment procedure (at the candidate's request), certificates of the results of the recruitment procedure,
   13. drawing up reports on the results of the recruitment procedure,
   14. sending appeals against non-admission with the case file to UKR.
8. The secretaries of the WKR are responsible for the proper execution of the tasks set out in paragraph 7, with the exception of point 8.
9. After the completion of the entrance examinations, the WKR draws up and announces the list of candidates who:
   1. have passed the entrance examination (in order of points obtained),
   2. have not passed the entrance examination (alphabetical).
10. Upon receipt of the data on the result of the matriculation examinations, the Faculty Admission Committees carry out the recruitment procedure and announce:
    1. the list of candidates admitted to the first year of studies (alphabetical),
    2. the list of candidates who have passed the entrance examination, but were not admitted to the first year of studies within the available place limits due to insufficient number of points (in the order of points obtained).

§ 5

Academic staff employed by the University are authorised to conduct entrance examinations.

§ 6

1. A separate protocol is drawn up for each candidate for the recruitment procedure.
2. The individual minutes shall record the marks obtained in the individual examinations. The minutes shall be signed by the chairperson of the examination board or examination team and the secretary of the examination board. Any deletions, amendments and corrections made in the minutes should be confirmed by the additional signature of the chairperson of the board and the secretary of the board.
3. On the basis of the individual records, the secretaries draw up a summary record for the course/specialisation in question, covering all applicants. The minutes shall record the total points obtained by the candidates and the result (pass, fail) and the final result (accepted, unaccepted). The minutes are signed by the Chairperson and the Secretary of the WKR.

§ 7

The results of the recruitment procedure are public, with guaranteed protection of personal data as required by law.

§ 8

1. The authority supervising the recruitment procedure is the University Admission Committee (UKR) appointed by the Rector.
2. The UKR consists of a chairperson, a deputy chairperson and a secretary.
3. The UKR is chaired by a Vice-Rector appointed by the Rector.
4. In particular, the tasks of the UKR include:
   1. appointing Faculty Admission Committees in agreement with the deans, making arrangements for the work of the WKR,
   2. monitoring the WKRs’ compliance with the recruitment conditions and procedures,
   3. controlling the correctness of first and second degree examinations,
   4. drafting an administrative decision in the event of an appeal by a candidate against a decision of the WKR not to admit the student.

**Chapter III**

# RECRUITMENT CONDITIONS AND PROCEDURES FOR FIRST-CYCLE STUDIES

§ 9

1. The recruitment procedure for the first year of first-cycle studies is conducted according to the points system specified in the Rules for the Assessment of Candidates by Examination Boards (Annex 1).
2. Candidates are admitted to the various courses/specialisations in order of place. The order is determined by the number of points obtained.
3. Individual examinations are scored using a scoring system from 0 to 25 points.
4. Candidates for studies are accepted until the limit of places is reached.
5. In the event that two or more candidates obtain the same number of points, the order of admission is determined by the percentage result obtained in the Baccalaureate examination result in Polish (basic level) and, in the event of an identical result, by the percentage result obtained in the Baccalaureate examination result in mathematics (basic level). In each of these cases, the number of points is taken into account with reference to two decimal places.
6. As a result of the recruitment process, a candidate may only be admitted to one specialisation in a given field and degree programme.
7. Admission to the university is by way of enrolment. Candidates accepted for studies are obliged to confirm their enrolment in the first year of studies within the deadline set by the university. Failure to confirm entry as referred to in §11 para. 8 means resignation from the studies.
8. In the event of a candidate's resignation, the candidate with the highest number of points from the list of those who passed the entrance examination for the course/specialisation in question and were not accepted due to insufficient points within the available place limits will be accepted in the place of the former.

# SECOND-CYCLE STUDIES

§ 10

1. The recruitment procedure for the first year of second-cycle studies is conducted according to the points system specified in the Rules for the Assessment of Candidates by Examination Boards (Annex 1).
2. Candidates are admitted to the various courses/specialisations in order of place. The order is determined by the number of points obtained.
3. Individual examinations are scored using a scoring system from 0 to 25 points.
4. Candidates for studies are accepted until the limit of places is reached.
5. In the event of two or more candidates obtaining the same number of points, the order of admission will be determined by the undergraduate grade point average obtained, with the number of points taken into account with reference to two decimal places.
6. As a result of the recruitment process, a candidate may only be admitted to one specialisation in a given field and degree programme.
7. Admission to the university is by way of enrolment. Candidates accepted for studies are obliged to confirm their enrolment in the first year of studies within the deadline set by the university. Failure to confirm entry as referred to in §12 para. 9 means resignation from the studies.
8. In the event of a candidate's resignation, the candidate with the highest number of points from the list of those who passed the entrance examination for the course/specialisation in question and were not accepted due to insufficient points within the available place limits will be accepted in the place of the former.

**Chapter III**

**REQUIRED DOCUMENTS**

# FIRST-CYCLE STUDIES

§ 11

1. The recruitment form must be accompanied with the following electronical attachments:
   1. a colour photograph, as for an identity card1,
   2. a proof of payment of the enrolment fee to the University's account,
   3. a document constituting the basis for recruitment - a scan of the secondary school leaving certificate issued by the District Examination Board (pl. Powiatowa Komisja Egzaminacyjna) or, in the case of a foreign applicant, the secondary school leaving certificate or an equivalent document.
   4. a certificate of proficiency in English as a language of instruction at the level of min. B1 or equivalent, e.g. TOEFL in the case of candidates applying for studies with subjects taught in English,
   5. only for candidates applying for the specialisation ‘sound directing’:

a questionnaire downloaded from the AMKP website.

1. Certificates obtained abroad should be translated into Polish by a sworn translator entered on the list of sworn translators kept by the Minister of Justice of the Republic of Poland and should be legalised or provided with an apostille (with the exception of the International Baccalaureate certificate and the European Baccalaureate certificate). They should also be endorsed with a statement indicating the right to apply for admission to the course of study in the country in which the document was issued, unless there is an international agreement providing for such a right. If the certificate does not indicate the grading scale used, a document containing the grading scale, translated and legalised (with an apostille) in a manner analogous to the certificate, should be submitted together with the certificate.
2. Before taking the entrance examination, the candidate should submit the following to the examination board:
   1. for the specialisations of composition and jazz arranging and composition:

1 the photo imported into the recruitment system will be used in the student card. The attached file must meet the following requirements: dimensions 35x45 mm, 300 dpi, the photo should be taken against a uniform light background, have good sharpness and reproduce the natural colour of the skin, include the image from the top of the head to the upper part of the shoulders, so that the face occupies 70-80% of the photograph, show the eyes clearly, especially the pupils, and depict the person in a frontal position, without headgear and dark glasses, looking straight ahead with his or her eyes open, not covered by hair, with a natural facial expression and the mouth closed;

* + - at least three individually produced compositional works, various compositions preferred: instrumental, vocal or mixed.

1. If the examinations are conducted remotely, the candidate should submit the following in an electronic version2 to the Examination Board by the date specified by the WKR:
   1. an artistic or theoretical/musical work or other presentation required in electronic form.
2. The files and documents referred to in paragraphs 1 to 3 should be uploaded according to the guidelines provided on the AMKP website.
3. The WKR reserves the right to verify the candidate's identity prior to the examination.
4. After successfully passing the exam, in agreement with the WKR and the deadline set by the Committee, a candidate applying for admission to first-cycle studies, who, for technical or accidental reasons, could not attach scans of the documents listed in § 11, para. 1, points 3 and 4 to the recruitment form, sends them electronically via MERK. Failure to submit the documents by the indicated deadline results in a decision of the WKR not to accept the candidate for studies due to failure to present the secondary school certificate.
5. In order to have the candidate’s enrolment confirmed, the latter must submit the required declaration to the e-mail address of the relevant dean's office by the deadline set by the university and provide the following documents in the form of scans:
   1. a scan of the original or a copy of the secondary school leaving certificate or a notarised copy
6. A person enrolled on a degree programme shall, under pain of being removed from the register of students, submit the following to the appropriate dean's office by the last day before the beginning of the academic year at the latest :
   1. original documents referred to in points 1(3) and 1(4) and point 2, i.e. a secondary school certificate legalised or provided with an apostille and translated into Polish (applies to candidates who have certificates issued abroad), a certificate certifying knowledge of English as the language of instruction at the level of min. B1 or equivalent, e.g. TOEFL (in the case of candidates applying for studies with subjects taught in English), to be certified by the university, in accordance with the study regulation,
   2. proof of identity – for inspection.

**Chapter IV**

**REQUIRED DOCUMENTS**

# SECOND-CYCLE STUDIES

§ 12

1. The recruitment form must be accompanied with the following electronical attachments:
   1. a colour photograph, as for an identity card3,
   2. a proof of payment of the enrolment fee to the University's account,
   3. a scan of the first degree or master's course card or other document confirming the course of study - applies to candidates taking a course other than the one completed, excluding graduates of AMKP,
   4. a scan of the candidate’s diploma or certificate of completion of studies,
   5. a certificate of proficiency in English as a language of instruction at the level of min. B1 or equivalent, e.g. TOEFL in the case of candidates applying for studies with subjects taught in English.
2. Diplomas obtained abroad should be translated into Polish by a

2Admission to the entrance examination is subject to the submission of all elements referred to in § 11, paragraphs 1 and 3.

3 the photo imported into the recruitment system will be used in the student card. The attached file must meet the following requirements: dimensions 35x45 mm, 300 dpi, the photo should be taken against a uniform light background, have good sharpness and reproduce the natural colour of the skin, include the image from the top of the head to the upper part of the shoulders, so that the face occupies 70-80% of the photograph, show the eyes clearly, especially the pupils, and depict the person in a frontal position, without headgear and dark glasses, looking straight ahead with his or her eyes open, not covered by hair, with a natural facial expression and the mouth closed;

translator entered on the list of sworn translators kept by the Minister of Justice of the Republic of Poland and should be legalised or provided with an apostille. They should also be endorsed with a note stating the entitlement to apply for admission to the course of study in the country in which the document was issued, unless there is an international agreement granting such entitlement.

1. The rules for the recognition for academic purposes of diplomas obtained abroad are regulated by Article 326 of the Act of 20 July 2018 - Law on Higher Education and Science and international agreements.
2. Before taking the entrance examination, the candidate should submit the following to the examination board:
   1. for the specialisations of composition as well as jazz arranging and composition:
      * a selection of scores, recordings of the candidate’s own compositions of varied cast (orchestral, chamber, solo, vocal, instrumental, electroacoustic) realised in recent years, proving the knowledge of the composition technique at the level of completed first degree studies in the specialisation of composition,
3. If the examinations are conducted remotely, the candidate should submit an electronic version of the following 4to the examination board by the date specified by the WKR:
   1. an artistic or theoretical/musical work or other presentation required in electronic form.
4. The files and documents referred to in paragraphs 1-4 should be uploaded according to the guidelines provided on the AMKP website.
5. The WKR reserves the right to verify the candidate's identity prior to the examination.
6. After successfully passing the examination, in agreement with the WKR and the deadline set by the Committee, a candidate applying for admission to second-cycle studies who, for technical or fortuitous reasons, could not attach scans of the documents listed in § 12, para. 1, points 3-5 to the recruitment form, sends them electronically via MERK. Failure to submit the documents by the indicated deadline results in a decision of the WKR not to accept the candidate for studies due to failure to present a certificate of completion of studies, a diploma of completion of first-cycle studies, a uniform master's degree or an equivalent document. Graduates of AMKP are exempted from this obligation.
7. In order to have the candidate’s enrolment confirmed, the latter must submit the required declaration to the e-mail address of the relevant dean's office by the deadline set by the university and provide the following documents in the form of scans:
   1. a scan of the original diploma of completion of a first degree or a unitary master's degree or a notarised copy, or a certificate of completion.
8. A person enrolled on a degree programme shall, under pain of being removed from the register of students, submit the following to the appropriate dean's office by the last day before the beginning of the academic year at the latest :
   1. original documents as stipulated in para. 9 item 1, i.e. a diploma of completion of studies legalised or with an apostille and translated into Polish (applies to candidates who obtained their diploma abroad), a certificate confirming command of English as the language of instruction at the level of min. B1 or equivalent, e.g. TOEFL (in the case of candidates applying for studies with subjects taught in English), to be certified by the university, in accordance with the study regulation,
   2. proof of identity – for inspection.

4Admission to the entrance examination is subject to the submission of all elements referred to in § 12, paras. 1 and 3.

**Chapter V**

**SCOPE OF EXAMINATION**

# INTRODUCTION

§ 13

1. Entrance examinations are of competitive nature.
2. Examination boards have the right to shorten works, select works or parts of works during the entrance examination.
3. The detailed programme requirements for the individual courses and specialisations are contained on the AMKP website, and the course and scope of the examinations are described in Annex 3 to the present resolution.
4. Candidates take the exam with their own sheet music materials. The candidate may perform with his or her own accompanist or contact the university accompanist before the exam. This also applies to the rhythm section.
5. Instrumental and vocal examinations are open. Due to the conditions of the premises and in order to ensure the comfort of the examinee, the Chairperson of the Examination Boards may limit the audience.
6. Entrance examinations, depending on the course/specialisation or degree, consist of one, two or three stages.
7. Candidates who do not obtain the required number of points in the first stage shall not be admitted to the next stage of the entrance examination. The examination is deemed to have been failed.
8. In a situation where candidates have obtained the same number of points, the verification shall take place according to the principles set out in §9 and 10(5)(1)-(3) .
9. Candidates who have passed stage one will enter the second stage.
10. Candidates who have passed stage two will proceed to stage three.
11. The list of candidates (in alphabetical order) admitted to Stage II or Stage III, signed by the WKR Chairperson and Secretary or designated by the WKR Chairperson and EC Secretary, shall be announced by the Secretary.
12. In the case of remote examinations, the examination board assesses the material previously uploaded by the candidate in the form of an electronic data file (recording, score, written work, presentation in standard format) and, in the case of some courses/specialisations, also holds an online interview (videoconference).

**Chapter VI**

**APPEAL PROCEDURE**

§ 14

1. Applicants have the right to lodge an appeal with the Rector within 14 days of receiving a decision to refuse admission.
2. The appeal must be lodged through the WKR that issued the decision.
3. The admission committee which issued the decision is obliged to send the appeal together with the case file to the University Admission Committee within 7 days of the date on which it received the appeal, if it has not issued a new decision within this period in accordance with Art. 132 of the Act of 14 June 1960 - Code of Administrative Procedure. The appeal must be endorsed by the Admission Committee. The UKR, having drafted its decision, forwards the documents to the Rector.
4. The Rector may declare by means of an ordinance that the appeal is inadmissible and that the time limit for lodging an appeal has been exceeded. The decision on this matter is final.
5. The Rector will consider appeals from candidates and make a decision within one month from the date of receipt of the appeal. The Rector's decision is final.

**R e c t o r**

**Prof. Dr. Wojciech Widłak**

Annex 1

**Rules for the grading of candidates by Examination Boards Scoring table:**

|  |  |
| --- | --- |
| points | evaluation |
| 25 | very well ++ |
| 24 | very well + |
| 23 | very well |
| 22 | very well - |
| 21 | very well - - |
| 20 | well ++ |
| 19 | well + |
| 18 | well |
| 17 | well - |
| 16 | well - - |
| 15 | sufficiently ++ |
| 14 | sufficiently + |
| 13 | sufficiently |
| 12 | sufficiently - |
| 11 | sufficiently - - |
| 0-10 | Insufficiently |

**Rules for calculating the result of the entrance examination**

1. In recruitment to first-cycle studies (and first- and second-cycle studies in Church Music, Vocal Performance, Instrumental Performance, Jazz and Improvised Music), an average number of points is drawn from the result of the faculty examinations or group of faculty examinations and from the result of the supplementary examination or group of supplementary examinations. The averages are then added up with the assumption that:
   * a multiplication factor ‘x3’ shall be applied to the number of points obtained in the faculty examinations or the average number of points obtained in the faculty examinations,
   * in the group of supplementary examinations, no multiplication factor is applied to the number of points obtained or the average number of points.
2. In second-cycle enrolment for candidates who are only required to take faculty examinations(s), the examination score is the number of points from the faculty examinations or the average of the number of points from the faculty examinations.

For the other candidates, the score is also the number of points from the faculty examinations or the average of the number of points from the faculty examinations. A positive result in the supplementary examinations is decisive for passing the entrance examination, but is not included in the final score and therefore does not affect the number of points of the final recruitment result.

**Minimum score requirements**

***conducting***

**first-cycle studies**

faculty examinations - min. 18 points from each exam

supplementary examinations - minimum average 16 points

of which, for the ear training examination min. 18 points, from other examinations min. 14 points

**second-cycle studies**

faculty examinations - min. 18 points from each exam

supplementary examinations - minimum average 16 points

of which, for the ear training examination min. 18 points, from other examinations min. 14 points

***composition and music theory***

**first-cycle studies**

faculty examinations - min. 18 points

supplementary examinations - minimum average of 16 points,

including from each exam min. 14 points

specialising in sound directing

from the ear training examination min. 18 points

**second-cycle studies**

faculty examinations - min. 18 points

supplementary examinations - min. average of 16 points,

including each examination min. 14 points

***artistic education in the musical arts***

**first-cycle studies**

faculty examinations - min. 18 points

supplementary examinations - min. average 16 points

including from each exam min. 14 points

**second-cycle studies**

faculty examinations - min. 18 points

supplementary examinations - min. average of 16 points,

including per examination min. 14 points

***church music***

**first-cycle studies**

faculty examinations - min. 18 points

supplementary examinations - minimum average of 16 points,

including from each exam min. 14 points

**second-cycle studies**

faculty examinations - min. 18 points

supplementary examinations - min. 16 points

***instrumentalism***

**first- and second-cycle studies**

faculty examinations - min. 18 points

supplementary examinations - min. 14 points from each exam

***jazz and improvised music***

**first- and second-cycle studies**

faculty examinations - min. 18 points

supplementary examinations - min. 14 points from each exam

***vocalism***

**first-cycle studies**

Each stage and component is scored separately

Solo singing - minimum 18 points Acting - minimum 16 points

Quick study piece exam - minimum 14 points

Failure to achieve the minimum marks in the examination/ any of the components will result in failing the entire examination.

**second-cycle studies**

Each component is scored separately

Solo singing - minimum 18 points Acting - minimum 16 points

Failure to achieve the minimum marks in the examination/ any of the components will result in failing the entire examination.

Annex 3 to Senate Resolution No. XX/2024 of the Krzysztof Penderecki Academy of Music in Krakow

of 25 June 2024.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FACULTY** | **MAJOR** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **CREATIVITY, INERPRETATION AND MUSIC EDUCATION** | **COMPOSITION AND MUSIC THEORY** | **COMPOSITION** | **Two-stage examination\***  **Stage I Faculty examinations - 2 components**   1. **review of compositional works**   candidate   1. **interview**: examination of creative and technical aptitude and general musical knowledge - oral examination conducted individually   with the candidate  **Stage II Supplementary examinations**   1. **harmony -** written examination (knowledge at music school level obligatory   Level II)   1. **ear training -** oral practical test 2. **reading a vista on the piano -**   practical test | **Two-stage examination\***  **Stage I Faculty examinations - 3 components:**   1. **Overview of the candidate's achievements** - minimum   five scores by the candidate   1. **Candidate's outline of achievements** - on his/her own work, assumptions and artistic plans 2. **Oral examination** in composition at the level of completed undergraduate studies.   **Stage II Supplementary examinations**  (does not apply to candidates who graduated in composition and music theory, conducting in the Polish music education system)   1. **harmony -** written examination 2. **ear training -** oral practical test 3. **Music literature -** written examination |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **not applicable** |
| **CREATIVITY, INTERPRETATION AND MUSIC EDUCATION** | **COMPOSITION AND MUSIC THEORY** | **SOUND DIRECTION** | **Two-stage examination\***  Stage I Faculty examinations **-** 3 components   1. **examination of knowledge of the principles of music** 2. **examination of knowledge in physics and acoustics** (at secondary school level) 3. **interview:** oral test with audio examples, conducted individually with the candidate   **Stage II Supplementary examination**  ear training, oral practical test | **not applicable** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **CREATIVITY, INERPRETATION AND MUSIC EDUCATION** | **COMPOSITION AND MUSIC THEORY** | **MUSIC THEORY** | **Two-stage examination\***  **Stage I Faculty examinations - 2 components**   1. **a review of a prepared article** from the journal of the Krzysztof Penderecki Academy of Music in Krakow ‘Theory of Music. Studies, interpretations, documentations’. 2. **a test of the** candidate'**s musical and theoretical aptitude** and artistic and scientific interests   **Stage II Supplementary examinations:**  1. **harmony -** written examination (the scope of knowledge at the level of music school is applicable  Level II)   1. **ear training** - oral practical test 2. **sight reading** on the piano - practical test | **Two-stage examination\***  **Stage I Faculty examinations - 3 components**   1. **presentation of two selected articles**   from the journal of the Krzysztof Penderecki Academy of Music in Krakow  ‘Music Theory.  Studies, interpretations, documentation';   1. **an outline of accomplishments** on a bachelor's thesis or other written work   diploma thesis (if undergraduate studies did not include the preparation of a written bachelor's thesis)   1. **a test of the** candidate's **musical and theoretical aptitude** and artistic and scientific interests   **Stage II. Supplementary examinations**: (not applicable to candidates who have completed studies in composition and music theory, conducting in the Polish music education system)   1. **harmony -** written examination 2. **ear training -** oral practical test 3. **music literature -** examination   **written** |

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| **FACULTY** | **MAJORS** |  | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **CREATIVITY, INTERPRETATION AND MUSIC EDUCATION** | **DIRECTORY** |  | **Two-stage examination\***  **Stage I Faculty examinations:**   1. conducting of a prepared symphonic work and testing of conducting aptitude - **practical test** 2. **an interview**, held with the candidate individually.   The scope of the examinations is in accordance with the knowledge possessed after graduation from the Secondary Music School and in instrumental science  **Stage II Supplementary examinations**:   * 1. **harmony** - written exam (applies to level II music school)   2. **ear training** - oral practical test   3. **playing and reading** a vista on the piano - practical test | **Two-stage examination\***  **Stage I Faculty examinations**:   1. **conducting** two prepared symphonic works (in the version of an extract for two pianos): one from the classical repertoire   and one from the Romantic or late Romantic repertoire   1. **score reading** 2. **An oral examination** on knowledge at the level of completed undergraduate conducting studies; 3. **piano playing of** prepared repertoire, a vista and piano excerpts - practical test   **Stage II Supplementary examinations**  (does not apply to candidates who graduated in composition and music theory, conducting in the Polish music education system)   1. **harmony** - written examination 2. **ear training** - oral practical test 3. **Music literature** - written examination |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **CREATIVITY, INERPRETATION AND MUSIC EDUCATION** | **ARTISTIC EDUCATION IN THE MUSICAL ARTS** | **MUSIC EDUCATION** | **Two-stage examination\***  **Stage I Faculty examinations:**   1. **vocal aptitude test** - practical test 2. **test of manual aptitude** (conducting) - practical test   **Stage II Supplementary examinations:**   * 1. **ear training** - oral practical test   2. **playing an instrument of the** candidate's choice - practical test |  |
| **TEACHING THEORETICAL MUSIC SUBJECTS** |  | **Two-stage examination\***  **Stage I Faculty examinations**:   1. **interview** 2. **singing** with own accompaniment - practical test 3. presenting and discussing **a scenario for a** musical **programme or lesson**   **Stage II Supplementary** examinations (does not apply to candidates who graduated in the fields of artistic education in musical art, eurhythmics, composition and music theory, conducting in the Polish music education system)   1. **ear training** - oral practical test 2. **Music literature** - written examination |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **CREATIVITY, INERPRETATION AND MUSIC EDUCATION** | **ARTISTIC EDUCATION IN THE MUSICAL ARTS** | **RHYTHICS** | **Two-stage examination\***  **Stage I Faculty examinations:**   1. **eurhythmics** - practical test 2. **piano improvisation with voice projection** - practical test   **Stage II Supplementary examinations:**   * 1. **ear training** - oral practical test   2. **piano playing** - practical test | **Two-stage examination\***  **Stage I Faculty examinations**   1. **interview** 2. **eurhythmics** - practical test 3. **piano improvisation with voice projection** - practical test   **Stage II Supplementary** examinations (does not apply to candidates who graduated in Artistic education in the field of music art, eurhythmics in the Polish music education system)   1. **ear training** - oral practical test 2. **Music literature** - written examination |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **CREATIVITY, INERPRETATION AND MUSIC EDUCATION** | **ARTISTIC EDUCATION IN THE MUSICAL ARTS** | **CHORAL CONDUCTING** | **Two-stage examination\***  **Stage I Faculty examinations:**   1. **vocal aptitude test - practical test** 2. **conducting** of prepared pieces and testing of conducting aptitude practical exam   **Stage II Supplementary examinations:**   * 1. **ear training** - oral practical test   2. **playing an instrument of the candidate's choice** - practical test | **Two-stage examination\***  **Stage I Faculty examinations:**   1. **interview** 2. **Conducting** - practical test 3. **score reading** - quick study piece exam 4. **singing** - practical exam   **Stage II Supplementary examinations** (does not apply to candidates who have graduated in the fields of artistic education in musical art, conducting in the Polish music education system)   1. **ear training** - oral practical test 2. **Music literature** - written examination |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **CREATIVITY, INERPRETATION AND MUSIC EDUCATION** | **ARTISTIC EDUCATION IN THE MUSICAL ARTS** | **CHORAL CONDUCTING** | **Two-stage examination\***  **Stage I Faculty examinations:**   1. **vocal aptitude test - practical test** 2. **conducting** of prepared pieces and testing of conducting aptitude practical exam   **Stage II Supplementary examinations**   1. **ear training** - oral practical test 2. **playing an instrument of the candidate's choice** - practical test | **Two-stage examination\***  **Stage I Faculty examinations**   1. **interview** 2. **Conducting** - practical test 3. **score reading** – quick study piece exam 4. **singing** - practical exam   **Stage II Supplementary examinations**  (does not apply to candidates who graduated in Artistic education in the field of music art, conducting in the Polish music education system)   1. **ear training -** oral practical test 2. **Music literature -** written examination |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **CREATIVITY, INERPRETATION AND MUSIC EDUCATION** | **ARTISTIC EDUCATION IN THE MUSICAL ARTS** | **CONDUCTING IN THE FIELD OF BRASS BANDS** | **Two-stage examination\***  **Stage I Faculty examinations: Conducting** of prepared works and **testing of conducting aptitude** - practical examination  **Stage II Supplementary examinations:**   1. **ear training** - oral practical test 2. **playing a wind instrument of the candidate's choice** - practical test | **Two-stage examination\***  **Stage I Faculty examinations**   1. **interview** 2. **Conducting** - practical test 3. **score reading** - quick study piece exam 4. **playing a wind instrument of** the candidate's choice - practical test   **Stage II Supplementary examinations**  (does not apply to candidates who graduated in Artistic education in the field of music art, conducting in the Polish music education system)   1. **ear training -** oral practical test 2. **Music literature -** written examination |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **CREATIVITY, INERPRETATION AND MUSIC EDUCATION** | **CHURCH MUSIC** |  | **Two-stage examination\***  **Stage I Faculty examinations**  **playing an instrument organ or piano** - practical test  **Stage II Supplementary examination:**  1. **ear training** - oral practical test | **Two-stage examination\***  **Stage I Faculty examinations:**  **playing an instrument organ or piano -** practical test  **Stage II Complementary examination: conducting -** practical test |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies -- MAGISTER** |
| **Examination stages** | **Examination stages** |
| **INSTRUMENTAL** | **INSTRUMENTALIST** | **FORTEPIAN** | **Two-stage examination\* Stage I: Faculty examinations**  **instrumental playing test** - practical  Supplementary examination  **ear training** - oral test  **Stage II: Supplementary examinations**   1. **sight reading** - practical test 2. **quick study piece exam** (preparation of a designated piece - independent work) - practical 3. **interview** - oral examination | **Two-stage examination\* Stage I: Faculty examinations**  **instrumental playing test** - practical  **Stage II: Supplementary examination quick study piece exam** - (preparation  designated piece - independent work) - practical |
| **ORGANS** | **One-stage examination**  **Faculty examinations** examination in playing an instrument - practical | **One-stage examination**  **Faculty examinations** examination in playing an instrument - practical |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **INSTRUMENTAL** | **INSTRUMENTALIST** | **PLAYING THE HARPSICHORD, PLAYING THE HISTORICAL PIANO\*, PLAYING THE LUTE, PLAYING THE BAROQUE VIOLIN, PLAYING THE BAROQUE CELLO, PLAYING THE VIOLONE\*, PLAYING THE VIOLA DA GAMBA, PLAYING THE TRAVERSE FLUTE, PLAYING THE RECORDER, PLAYING THE BAROQUE OBOE, PLAYING THE NATURAL TRUMPET** | **Two-stage examination\* Stage I: Faculty examinations**  **instrumental playing test** - practical  Supplementary examination  **sight reading** - practical test  **Stage II: Supplementary interview** - oral examination | **Two-stage examination\* Stage I: Faculty examinations**  **instrumental playing test** - practical  **Stage II: Supplementary interview** - oral examination  \* applies to the specialisation pursued only in the course of second-cycle studies |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **INSTRUMENTAL** | **INSTRUMENTALIST** | **GITARA** | **Two-stage examination\***  **Stage I: Faculty examinations examination in playing an instrument** - practical  **Supplementary examination**  **a vista reading** and **quick study piece exam** (preparation of a designated piece - independent work)- practical examination  **Stage II: Supplementary examination**   1. **ear training** 2. **interview** - oral examination | **Two-stage examination\***  **Stage I: Faculty examinations examination in playing an instrument** - practical  **Stage II: Supplementary interview** - oral examination |
| **HARFA** | **Two-stage examination\* Stage I: Faculty examinations**  instrumental playing test - practical  **Supplementary examination**  **quick study piece exam** (preparation of a designated piece - independent work) - practical  **Stage II: Supplementary interview** - oral examination | **Two-stage examination\* Stage I: Faculty examinations**  instrumental playing test - practical  **Supplementary examination for orchestral studies**  **Stage II: Supplementary interview** - oral examination |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **INSTRUMENTAL** | **INSTRUMENTALIST** | **VIOLIN - VIOLA** | **Two-stage examination\* Stage I: Faculty examinations**  **instrumental playing test** - practical  **Supplementary examination**   1. **sight reading** - practical test 2. **quick study piece exam** (preparation of a designated piece - independent work) - practical   **Stage II: Supplementary hearing test** - oral test  A candidate who passes the entrance examination for violin, but is not admitted due to lack of places, may start studying viola if there are vacancies in this specialisation and the interested party expresses this  desire. | **One-step examination Faculty examinations**  **instrumental playing test** - practical  **Supplementary examination**   1. **sight reading** - practical test 2. **quick study piece exam** (preparation of a designated piece - independent work) - practical   It is permissible for a candidate to audition for the violin with an entrance examination syllabus identical to that of the Bachelor (violin) (applies to candidates applying to study the specialisation viola playing). |

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| **FACULTY** | **MAJORS** | **SPECIAL** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **INSTRUMENTAL** | **INSTRUMENTALIST** | **CELLO - CONTRABASS - FIDDLE - KNEE - FIDDLE** | **One-stage examination** | **One-stage examination** |
| **Faculty examinations** examination in playing an instrument - practical  **Supplementary examination**   1. **sight reading** - practical test 2. **quick study piece exam** (preparation of a designated work - work   independent) practical | **Faculty examinations** Examination in playing an instrument - practical  **Supplementary examination**   1. **sight reading** - practical test 2. **quick study piece exam** (preparation of a designated piece - independent work) practical |
| **PERCUSSION** | **Two-stage examination\*** | **One-stage examination** |
| **Stage I: Faculty examinations** examination in playing an instrument - practical  **Supplementary examination**  interview - oral examination  **Stage II: Supplementary examination**   1. **sight reading** - practical test 2. **quick study piece exam** (preparation of a designated piece - independent work) - practical | **Faculty examinations**  instrumental playing test - practical  **Supplementary examination**  interview - oral examination |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **INSTRUMENTAL** | **INSTRUMENTALIST** | **FLUTE - OBOE - CLARINET - BASSOON - SAXOPHONE - ACCORDION** | **One-stage examination**  **Faculty examinations**  instrumental playing test - practical  **Supplementary examination**   1. **sight reading** - practical test 2. **quick study piece exam** (preparation   designated piece - independent work) - practical | **One-stage examination**  **Faculty examinations**  instrumental playing test - practical  **Supplementary examination**   1. **sight reading** - practical test 2. **quick study piece exam** (preparation of a designated piece - independent work) – practical |
| **FRENCH HORN - TRUMPET - TROMBONE - TUBA - EUPHONIUM** | **One-stage examination**  **Faculty examinations**  instrumental playing test - practical  **Supplementary examination**   1. **sight reading** - practical test 2. **quick study piece exam** (preparation of a designated piece - independent work) - practical | **One-stage examination**  **Faculty examinations**  instrumental playing test - practical  **Supplementary examination**   1. **sight reading** - practical test 2. **quick study piece exam** (preparation of a designated piece - independent work) – practical |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **INSTRUMENTAL** | **INSTRUMENTALIST** | **PLAYING IN A PIANO DUET PLAYING IN A PIANO TRIO PLAYING IN A STRING QUARTET**  **PIANO ACCOMPANIMENT FOR PLAYING WITH STRING INSTRUMENTS PIANO ACCOMPANIMENT FOR PLAYING WITH**  **WIND INSTRUMENTS** |  | **One-stage examination, directional - practical -**  **applies to all specialisations**  **PLAYS IN A PIANO TRIO**  (violin, cello, piano or clarinet, cello, piano) - practical test |

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| **FACULTY** | **MAJORS** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **INSTRUMENTAL** | **JAZZ AND IMPROVISED MUSIC** | **PERCUSSION AND PERCUSSION INSTRUMENTS - PIANO - DOUBLE BASS - TRANSVERSE FLUTE - SAXOPHONE - TRUMPET - TROMBONE**  **- GUITAR - BASS GUITAR - VIOLIN** | **Two-stage examination\*** | **One-stage examination** |
| **Stage I:** | **Faculty examinations** |
| **Faculty examinations**  **examination in playing an instrument** - | instrumental playing test - practical |
| practical | **Supplementary examination** |
| Supplementary examination |  |
| **interview** - | interview - oral examination |
| oral examination |  |
| **Stage II:** |  |
| **Supplementary examination** |  |
| 1. **sight reading** - examination |  |
| practical |  |
| 2. **quick study piece exam** |  |
| (preparation of the designated work |  |
| - independent work) - practical |  |
| ear training - oral test |  |

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| **FACULTY** | **KIERUNE K** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **INSTRUMENTAL** | **JAZZ AND IMPROVISED MUSIC** | **JAZZ ARRANGEMENT AND COMPOSITION** | **Two-stage examination\* Stage I: Faculty examinations**   1. **Presentation of** the arrangement/composition 2. **Playing an instrument**   **Stage II: Supplementary examination**   1. **Playing the piano** (if not the main instrument [component selection]) 2. **Ear training** 3. **Harmony** 4. **Interview** | **One-stage examination**  **Faculty examinations**  Presentation of the arrangement/composition  **Supplementary examination**  Interview |

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| **FACULTY** | **KIERUNE K** | **SPECIALISATION** | **First-cycle studies - BACHELOR** | **Second-cycle studies - MASTER** |
| **Examination stages** | **Examination stages** |
| **VOCAL AND ACTING** | **VOCALISTIC** | **SOLD SINGING** | **Two-stage examination\***  **Stage 1 - Faculty examinations**  solo singing **-** a repertoire of classical **(not popular)** music to be performed from memory.  Baroque aria in Italian Free composition  **Stage 2 - Repertoire different from stage 1. To be performed from memory**  **Faculty examinations -** solo singing Opera or oratorio aria.  Song  **Supplementary examination -** acting   1. **Interpretation from memory of a poem or prose fragment.** For foreigners, interpretation in English is allowed. 2. **Performance of a set scene/etude by an actor.**   **Stage 3-- Supplementary examination - quick study piece exam**  Independent preparation  a timed vocal composition, followed by its performance  with piano accompaniment. | **One-stage examination**  **Faculty examinations - solo singing.**  To be performed from memory:  Opera or oratorio aria, Song  **Supplementary examination - acting**   1. **Performing from memory an interpretation of a poem or prose excerpts** 2. **Performance of a set etude/acting scene.**   For foreigners, English is acceptable. |

\* the second stage is open to candidates who have successfully passed the first stage.